

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, MARCH 2, 2020 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor David S. Eady
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the March 2, 2020 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
 - a. * Minutes of the Regular Session February 3, 2020.
 - b. * Minutes of the Work Session February 17, 2020.
 - c. * Minutes of Planning Commission January 14, 2020.
 - d. * Minutes of Downtown Development Authority February 10, 2020.
 - e. * Minutes of Trees, Parks and Recreation Board December 10, 2019.
6. Mayor's Report.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. **Burial Rights at Oxford Historical Cemetery** – Council will approve the sale of burial rights within the Oxford Historical Cemetery to the Antoine Family.
10. ***Yarbrough House Renovation** – Council will decide whether to approve one of the renovation options presented at the January Work Session meeting for the Yarbrough House (107 W. Clark Street).
11. ***FY2019 Operating Budget Amendment** – Staff proposes a budget amendment within the city's General Fund for the FY2019 Operating Budget. We have attached a copy of the resolution for the proposed budget amendment.
12. ***Traffic Calming on E. Soule Street/Williams Road** – Council will decide discussion regarding traffic calming measures on E. Soule St/Williams Rd. We have attached a map showing the proposed location for the speed humps. In addition, we have attached two quotes to install the speed humps. We recommend that Council award the contract to Designed Installations, Inc. for \$2,227.50 per speed hump.

13. ***Landscape Maintenance Contract for Asbury Street Park** – Staff recommends that Council award a contract to Great Estates Landscaping to provide landscape maintenance services at Asbury Street Park for \$6,500 annually. We have attached the proposed contract.
14. ***Replace Storm Drain on Longstreet Circle** – Staff proposes that the city replace an aging storm drain located at Longstreet Circle. We recommend that Council award the contract to HCS Services, LLC for \$11,700. We have attached a copy of the bids.
15. ***Repair Storm Drain Repair on Moore Street** – Staff proposes that the city repair the existing storm drain located at the intersection of Moore Street and SR 81. We recommend that Council award the contract to HCS Services, LLC for \$23,500. We have attached a copy of the bids.
16. ***FY2019 LMIG Excess Funds** – For the city’s FY2019 LMIG project, we resurfaced a large section of Asbury Street. With the remaining funds, staff proposes that the city repair the asphalt in 12 locations in the city. We have attached two quotes to complete this work. We recommend that Council award the contract to MHB Paving for \$20,000.77.
17. ***George Street Park Fence** – The Trees, Parks and Recreation Board recommend that the Council approve a contract with The Fence Man for \$2,675 to replace the existing split-rail fence at George Street Park. We have attached the two quotes received to complete the work.
18. ***Resolution for the Municipal Competitive Trust** – The Municipal Electric Authority of Georgia (MEAG) has requested that the city update the Resolution and Incumbency Certificate for the Municipal Competitive Trust and Year End Settlement to add Mayor Eady as an “Authorized Official” to communicate city decisions to MEAG regarding the trust funds.
19. ***Resolution for Local Design Standards** – The Georgia Municipal Association recommends that the city adopt a resolution to oppose House Bill 302 and Senate Bill 172, which prohibit municipalities from regulating design elements for one or two-family dwellings. We have attached a copy of the proposed resolution.
20. ***Resolution for Franchise Fee** – The Georgia Municipal Association recommends that the city adopt a resolution to set the franchise rate for cable or video providers utilizing the city’s rights-of-way at 5% of the gross revenues these providers receive from doing business in Oxford. We have attached a copy of the proposed resolution.
21. **Downtown Development Authority Appointment** – Council will approve a nomination for membership to the city’s Downtown Development Authority.

22. Invoice Approval

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (03/01/20-04/01/20)	6,740.61
City of Oxford Utilities	Monthly utility charges month of January 2020	1,502.43
Oxford Historical Cemetery Foundation	2/3 proceeds from sales of cemetery lots	3,500.00
Oxford Historical Cemetery Foundation	Budgeted funds for cemetery maintenance FY2020	7,000.00
GMEBS Retirement Trust	Monthly Retirement Fund February Inv# 371819	5,972.25
Latham Home Sanitation	Commercial Waste Removal Services February	6,891.38
Newton County Board of Comm.	Water Purchase for January Inv#2657	14,585.00
Newton County Water & Sewerage Authority	Sewer Treatment Fees 12/30/19-1/30/20	5,831.07
Sophicity	Monthly IT Support for February 2020	1,996.84
AT&T	Phone Service Charges 12/29/19-1/28/20 Inv.#12292019	1,228.90
Southern Power Administration	SEPA Energy Cost (January) Inv. B-20-0927	3,067.09
Georgia Municipal Association	2020 Telecommunication Fees	1,295.28
IRS	Federal Payroll Taxes, February 2020	7,359.81
PURCHASES/CONTRACT LABOR		
McNair McLemore Middlebrooks	2019 W-2/W-3 preparation	2,134.00
C. David Strickland, P.C.	Professional Services for January 2020	1,807.96
Treadwell, Tamplin & Co.	Billing for Audit Services for FY 2019	15,000.00
Designed Installations by Jim Williams	Clean/seal bridges – trail Inv# PO13237	1,275.00
Sensus USA, Inc.	Purchase of twelve (12) water meters	1,502.10
Ed's Public Safety	Replace 9MM weapons (Police Dept.)	1,463.12
Covington Automotive Repair Service	Replace transmission and other items – 2008 Ford F150 (Water and Electric departments)	3,913.15
Carter Watkins Associates Architects, Inc.	Professional Services – Yarbrough House	5,250.00

23. Executive Session

24. Adjourn